



## Process for Well Owner Representative Alternate Appointment

### **Desired characteristics and skills of Board members**

To be eligible, an applicant must own, operate, or be served by an individual well, small water system, mutual, or other non-municipal water system within the Santa Margarita Groundwater Basin. They must also be able to meet the time commitment of approximately 8 hours per month, including evenings, for a three year term.

An ideal candidate will have a demonstrated ability to work with others in a collaborative setting. They will have the means and motivation to communicate with the community they are representing. They will have knowledge and experience that will benefit the SMGWA and the development of the Groundwater Sustainability Plan. They agree to operate under the Guiding Principles outlined by the SMGWA Board and adhere to the code of conduct, Bylaws, and Joint Powers Authority that outline the goals and operation of the agency.

### **Application and timeline for decision-making on appointees**

Application forms have been made available on the website (SMGWA.org), and notice sent through the email list and a press release. Applications are due by 5PM on Friday, March 19<sup>th</sup>. A Board Committee has been formed to lead the process to select the new Well Owner Representative Alternate by reviewing all received applications for eligibility.

### **Process for self-nomination**

Upon the close of the filing period, if there are more eligible applicants than the number of positions available, the applicants shall be notified of the opportunity to act as a group to nominate the candidate by reaching agreement among themselves for some applicants to withdraw their applications so that the remaining number of applications is the same as the number of positions available. Applicants shall be given the names and contact information of the other applicants and shall be allowed at least twenty (20) days but no more than forty (40) days to meet and confer and seek agreement on which applicant shall become the group representative. Withdrawal of an application may be done electronically by email, or by submitting a request to withdraw signed by the applicant at the Agency office. If after 40 days, the number of applications is greater than the number of positions available, the procedure for selection described below will be followed.

### **Nomination**

The Board Committee will evaluate applications to determine whether and how a candidate meets the desired characteristics. The Committee may hold interviews with the top candidates from the screening process. They will report their findings to the full Board, who will then appoint an applicant for the Well Owner Representative Alternate .

### **Appointment**

Appointment the Well Owner Representative Alternate representing well owners shall be made by a unanimous vote of the Member Agency Directors in compliance with Section 6.3.7 of the Joint Powers Agreement. If the well owners have self-nominated their candidate, as described above, the Board appoints that candidate assuming they are eligible for the position.