



# Santa Margarita Groundwater Agency

## Board of Directors Meeting Minutes

Date: October 24, 2019 Time: 5:30 p.m. Location: Scotts Valley City Council Chamber  
1 Civic Center Drive, Scotts Valley, CA 95066

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### 1. CONVENE MEETING

- 1.1 Call to Order and Roll Call  
Chair Perri called the meeting to order at 5:30 p.m.

**Directors (Alternates acting as voting Directors shown in italics):**

*J.M. Brown*, E. Cassidy, D. Engfer, *J. Koopman*, J. Leopold, *R. Moran*, D. Pollock, R. Stiles, L. Henry, C. Perri

**Alternates (Present but not participating):**

None

**Staff:**

P. Harmon, J. Ricker, R. Rogers, S. Ryan, N. Wallace

**Others:**

D. Ceppos, G. King, T. Rein

- 1.2 Additions/Deletions to the Agenda  
None
- 1.3 Oral Communications on items not on the Agenda  
One public comment was heard

Director J. Dilles entered the meeting at 5:33

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### 2. ADMINISTRATIVE BUSINESS

- 2.1 Approval of September 26, 2019, Board of Directors Minutes  
MOTION: Engfer/Stiles to approve the September 26, 2019 Board of Directors meeting minutes.  
AYES: *J.M. Brown*, E. Cassidy, J. Dilles, D. Engfer, *J. Koopman*, J. Leopold, *R. Moran*, D. Pollock, R. Stiles, L. Henry, C. Perri  
NOES: None  
ABSTAIN: None  
ABSENT: None
- 2.2 Board Meeting Schedule for November and December 2019  
P. Harmon addressed the Board regarding the next board meeting and responded to questions regarding scheduling.  
  
ACTION: The Board directed staff to schedule the next meeting for December 11, 2019.

- 2.3 Committee Meeting Reports  
None

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**3. CONSENT AGENDA**

None

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**4. GENERAL BUSINESS**

- 4.1 Sustainable Groundwater Management (SGM) Program Planning Grant – Round 3  
P. Harmon and S. Ryan provided a report on the nature and circumstances of the grant and responded to questions from the board.
- MOTION: Leopold/Cassidy to Adopt Resolution No. 2019-02 authorizing the application to the State of California Department of Water Resources for the 2019 Sustainable Groundwater Management (SGM) Program Round 3 Planning Grant and if awarded authorizing the General Manager of the Scotts Valley Water District, or his/her designee, to execute all grant related documents and any amendments or changes thereto.
- AYES: *J.M. Brown, E. Cassidy, D. Engfer, J. Dilles, J. Koopman, J. Leopold, R. Moran, D. Pollock, R. Stiles, L. Henry, C. Perri*
- NOES: None
- ABSTAIN: None
- ABSENT: None
- 4.2 Groundwater Sustainability Plan (GSP) Development Board Review Process  
P. Harmon presented the GSP review process to and responded to questions from the Board. The Board discussed the process. One public comment was heard.
- 4.3 Informational Session – How Modeling Simulates Possible Future Groundwater Impacts and Informs Planning (Dave Ceppos [CSUS] and Georgina King [Montgomery & Associates])
- Groundwater model basics and how it is used in GSP development. Update on Santa Margarita Basin Model improvements.
  - Overview of GSP sections. General content of Section 1.
  - Basics of Management Areas – why and why not to use them.
- D. Ceppos and G. King presented information and responded to questions from the Board. The Board discussed the information. Three public comments were heard.
- ACTION: The Board directed staff to proceed with the GSP review process utilizing D. Engfer and R. Stiles as editorial reviewers. The Board also directed staff to contact Directors and Alternates not present at the meeting and ask if they wish to participate in the editorial review.

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**5. STAFF REPORTS**

Financial Report for the Period of September 1, 2019 to September 30, 2019  
P. Harmon reported that financial reports will be provided quarterly.

ACTION: The Board directed staff to report spending increases or other financial anomalies outside of the quarterly cycle.

Legal Counsel Update

Memorandum regarding Quorum and Voting requirements in the Joint Powers Authority Agreement  
T. Rein presented her findings and responded to questions from the Board. Discussion ensued regarding hypothetical voting scenarios and Brown Act requirements.

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**6. DIRECTORS REPORTS**

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6.1 Individual Directors' Reports

- Travel/Training  
C. Perri noted the upcoming webinar and affirmed N. Wallace as the point of contact for that event.
  
- Meetings  
None

6.2 Board Compliance

The information was accepted without comment.

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**7. FUTURE ITEMS**

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Records Retention Policy  
Audited Financials  
Financial Controls for Borrowing Money  
Groundwater Sustainability Plan Elements

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**8. INFORMATIONAL ITEMS**

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None.

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**9. EVENTS CALENDAR**

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Events were noted without comment.

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**10. ADJOURNMENT**

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MOTION: Leopold/Stiles to adjourn the meeting at 8:03 p.m.


AYES: *J.M. Brown*, E. Cassidy, J. Dilles, D. Engfer, *J. Koopman*, J. Leopold, *R. Moran*, D. Pollock, R. Stiles, L. Henry, C. Perri

NOES: None

ABSTAIN: None

ABSENT: None

APPROVED BY:

DocuSigned by:  
  
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Chris Perri, Chair

12/13/2019  
Date

ATTEST:

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Angela Franklin, Secretary

12/12/2019  
Date