



Santa Margarita Groundwater Agency

Board of Directors Meeting Minutes

Date: December 20, 2018 **Time:** 7:00 p.m. **Location:** Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, CA 95066

1. CONVENE MEETING

1.1 Call to Order and Roll Call

Chair Perri called the meeting of the Santa Margarita Groundwater Agency Board of Directors to order at 7:00 p.m.

Board of Directors Present:

McPherson, Engfer, Lind, Henry, *Bruce* (for Director Swan), Perri, Stiles, Pollock, *Cassidy* (for Well Owner Representative vacancy)

Alternates Present:

J. Dilles (Lind)

Staff Present

P. Harmon, R. Menard, A. Poncato, T. Rein, J. Ricker, R. Rogers

1.2 Additions/Deletions to the Agenda

None

1.3 Public Comments (on matters not on the agenda)

None

2. ADMINISTRATIVE BUSINESS

2.1 Approval of November 29, 2018, Board of Directors Minutes

Amend motion to item 5.3 Facilitation Services: Guiding Principles to show that the Board of Directors approved the Guiding Principles and are subject to modifications and edits

MOTION: Lind/Stiles to approve the November 29, 2018, Board of Director meeting minutes as amended.

AYES: McPherson, Engfer, Lind, Henry, *Bruce* (for Director Swan), Perri, Stiles, Pollock, *Cassidy* (for Well Owner Representative vacancy)

NOES: None

ABSTAIN: None

ABSENT: Franklin, Leopold, Swan

2.2 Acknowledgment of the appointment of Lois Henry and Steve Swan from the San Lorenzo Valley Water District as members to the Santa Margarita Groundwater Agency Board of Directors effective December 13, 2018.

2.3 Approval of the 2019 Board of Directors Meeting Schedule

MOTION: Lind/Stiles to approve the 2019 Board of Directors meeting schedule.
AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
NOES: None
ABSTAIN: None
ABSENT: Franklin, Leopold, Swan

Director Margaret Bruce arrived at 7:05 p.m.

2.4 Appointments of Committee Members and ACWA JPIA Board of Directors Representatives.

MOTION: McPherson/Lind to designate **Perri** as the JPIA Director Representative and **Bruce** and **Harmon** as the JPIA Alternate Representatives.
AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
NOES: None
ABSTAIN: None
ABSENT: Franklin, Leopold, Swan

MOTION: Cassidy/McPherson to appoint **Henry** to the **Facilitation Committee**.
AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
NOES: None
ABSTAIN: None
ABSENT: Franklin, Leopold, Swan

MOTION: Stiles/Lind to appoint **Bruce** and **Cassidy** to the **Technical Consultant Selection Committee**.
AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
NOES: None
ABSTAIN: None
ABSENT: Franklin, Leopold, Swan

2.5 Committee Meeting Reports

- Technical Consultant Selection Committee December 12, 2018 (Oral)
Director Engfer provided information from the December 12, 2018, Technical Consultant Selection Committee meeting.

- Facilitation Committee December 12, 2018
Director Perri provided information from the December 12, 2018, Facilitation Committee meeting.
Discussion by Board and Staff.
Public comments made by G. Ratcliffe and C. Baughman.

3. PRESENTATIONS

None

4. CONSENT AGENDA

None

5. GENERAL BUSINESS

- 5.1 Annual Financial Report for Fiscal Year Ended June 30, 2018
Recommendation: Accept the Santa Margarita Groundwater Agency Annual Financial Report for Fiscal year Ended June 30, 2018
Treasurer Hill provided a brief overview of the Santa Margarita Groundwater Agency Annual Financial Report. Discussion by Board and Staff.
Public comment made by B. Holloway
Amend second page to include Well Owner Representative Nick Vrolyk through June 30, 2018 and correct the third sentence on page 9 to indicate that the purpose of the agreement is the adopt a groundwater sustainability plan by January 31, 2022.
MOTION: Lind/Bruce to accept the Santa Margarita Groundwater Agency Annual Financial Report for Fiscal Year Ended June 30, 2018 as amended.
AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
NOES: None
ABSTAIN: None
ABSENT: Franklin, Leopold, Swan
- 5.2 Bylaws Amendment
Recommendation: Review the final draft of Amended Bylaws and provide input.
Discussion by Board and Staff.
Public comment made by B. Holloway
No action was taken
- 5.3 Guiding Principles Proposed Amendment
Recommendation: Receive the Final Document and Approve the Proposed Amendment to the Santa Margarita Groundwater Agency Guiding Principles as an Appendix to the Bylaws
MOTION: Stiles/Cassidy approve the Santa Margarita Groundwater Agency Guiding Principles as amended.
AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
NOES: None
ABSTAIN: None
ABSENT: Franklin, Leopold, Swan

6. STAFF REPORTS

- Financial Report (Stephanie Hill)
- Legal Counsel Update (Oral, Terry Rein)
- Communications & Outreach Monthly Report (Piret Harmon/Bill Maxfield)

7. DIRECTORS REPORTS

None.

8. FUTURE ITEMS

- Election of Officers: Chair, Vice Chair, and Secretary (January)
- Records Retention Policy
- Financial Controls for Borrowing Money

Information Sessions

- Educational Series: Land Use and Water: How Much Does Growth Matter? (January 12, 2019)
- Educational Series: Water Budgets: How Do We Balance All Needs? (February 9, 2018)
- Educational Series: Managing Groundwater: How Can We Prepare for an Uncertain Future? (March 9, 2019)
- Groundwater Sustainability Plan Elements
- Meeting Conduct: Rosenberg's Rules of Order

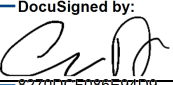
9. INFORMATIONAL ITEMS

None.

10. ADJOURNMENT

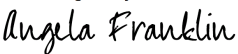
- MOTION: Engfer/Stiles to adjourn the meeting at 8:12 p.m.
- AYES: McPherson, Engfer, Lind, Henry, *Bruce (for Director Swan)*, Perri, Stiles, Pollock, *Cassidy (for Well Owner Representative vacancy)*
- NOES: None
- ABSTAIN: None
- ABSENT: Franklin, Leopold, Swan

APPROVED BY:

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Chris Perri, Chair

1/28/2019
Date

ATTEST:

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Angela Franklin, Secretary

1/28/2019
Date