



Santa Margarita Groundwater Agency

Board of Directors Meeting Minutes

Date | October 25, 2017 | *Location* Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, CA 95066

1. Call to Order

Chair Chris Perri called the meeting of the Santa Margarita Groundwater Agency Board of Directors to order at 7:00 p.m.

Roll Call

Board of Directors Present

County of Santa Cruz:	Director Bruce McPherson
City of Santa Cruz	Director Doug Engfer
City of Scotts Valley	Director Jack Dilles (Alternate)
Mt. Hermon Association, Inc:	Director Dale Pollock
San Lorenzo Valley Water District:	Director Chuck Baughman and Director Gene Ratcliff
Scotts Valley Water District:	Director Chris Perri and Director Ruth Stiles
Well Owner Representative:	Director Angela Franklin and Director Nick Vrolyk

Alternates Present

City of Santa Cruz:	Director Rosemary Menard
Scotts Valley Water District:	Director Danny Reber
Well Owner Representative:	Director Edan Cassidy

Absent

County of Santa Cruz:	Director John Leopold and Director Robin Musitelli
City of Scotts Valley	Director Donna Lina
Mt. Hermon Association, Inc:	Director Bryan Hayes
San Lorenzo Valley Water District:	Director Eric Hammer

Staff

Robert Bosso, Interim General Counsel

Piret Harmon, Scotts Valley Water District (teleconference)

Brian Lee, District Manager San Lorenzo Valley Water District

Donna Paul, Scotts Valley Water District

Amy Poncato, Scotts Valley Water District

Sierra Ryan, Water Resource Planner, County of Santa Cruz

2. Oral Communications

There were no oral communications.

3. Administrative Business

3.1 Approval of August 30, 2017, meeting minutes

MOTION: Stiles/McPherson to approve the minutes of the August 30, 2017, Santa Margarita Groundwater Agency (SMGWA) Board of Directors meeting. Motion carried by a voice vote of nine to zero with one abstention (Engfer).

4. General Business

4.1 Santa Margarita Groundwater Agency Principal Office and Business Agent

MOTION: McPherson/Stiles to establish Scotts Valley Water District as the principal office and the business agent, San Lorenzo Valley Water District as the alternate business agent, designate the General Manager of Scotts Valley Water District as the staff representative of SMGWA and the District Manager of San Lorenzo Valley Water District as the alternate staff representative. Motion passed by unanimous voice vote.

4.2 General Legal Counsel Contract

ACTION: Correct the last paragraph of the staff report to indicate that staff is recommending executing a contract with a term through the end of the fiscal year 2018, not 2020.

Public comment made by Terry Rein.

MOTION: Ratcliffe/McPherson to approve and authorize staff to execute a contract with Rein & Rein, Santa Cruz, CA for general legal counsel services. Motion passed by unanimous voice vote.

4.3 Santa Margarita Groundwater Agency Bylaws

Suggested changes to the Bylaws were discussed by the Board.

ACTION: Update 1.2 to read, "PRINCIPAL Office AND BUSINESS AGENT. The principal office and the business agent of the Agency shall be at the Scotts Valley Water District located at 2 Civic Center Drive, Scotts Valley, CA 95066, or at an alternate location as the Board may designate by resolution. Business agent shall provide administrative services pursuant to an administrative services agreement with the Agency."

ACTION: Section 2.3 should be 2.4.

ACTION: Add "2.5 Director Compensation. Directors and members of committees shall serve without compensation from the Agency. Each Director or committee member may be reimbursed his or her necessary and actual expenses, including travel incident to services as a Director or committee member, as may be determined by the Board to be just and reasonable. Any Director or committee member may elect, however, to decline said reimbursement."

ACTION: Add the following to 3.3, "Any Director may require that an item be placed on the agenda for any regular meeting of the Board by submitting a written request to the Agency Board Chair and Vice Chair 30 calendar days before the meeting. Said Director must notify all Board members and executive and administrative staff."

ACTION: Article 4 should be titled Powers.

ACTION: Remove the word make from the last sentence in section 5.1.

ACTION: Add the following to 6.1.3, "Designated administrative support staff may be required to support the Agency. The Agency shall budget and reimburse Member Agencies for the salary and benefit costs of designated staff subject to review and approval by the Board."

ACTION: Staff should capitalize all Member Agencies in bylaws.

ACTION: Add Appendix A to the header on Appendix A.

ACTION: Correct numbering in section 9.3

ACTION: Board members will send minor edits to administrative support staff. Staff will edit Bylaws and share with Board members for further editing.

Public comment made by Sean Wharton.

4.4 ACWA Membership

MOTION: Stiles/Baughman to direct staff to process necessary steps for SMGWA joining Association of California Water Agencies (ACWA). Motion passed by unanimous voice vote.

4.5 Groundwater Sustainability Planning Grant Application

MOTION: McPherson/Dilles to adopt Resolution No. 2017-01 authorizing staff to submit an application and execute an agreement with the Department of Water Resources for the 2017 Sustainable Groundwater Planning Grant. Motion carried by unanimous roll call vote.

5. Staff Reports

Sierra Ryan reported that if awarded the Groundwater Sustainability Planning Grant, the Agency may want to consider facilitation services to help develop the process by which we move forward with development of the plan.

Rosemary Menard reported that the Mid-County Groundwater Agency has been hosting groundwater orientation sessions for the public. The first session was recorded and is available on the [Mid-County Groundwater Agency website](#). The next sessions will be on November 13, 2017, and December 7, 2017.

6. Future Agenda Items

Adopt bylaws

Create a 2018 meeting schedule

Facilitated goals overview workshop

7. Adjournment

MOTION: Stiles/Engfer to adjourn the meeting at 8:57 p.m.

The next Santa Margarita Groundwater Agency Board of Directors meeting is scheduled for Wednesday, December 13, 2017, at 7:00 p.m. in the Santa Margarita Community Room, located downstairs at the Scotts Valley Water District, 2 Civic Center Drive, Scotts Valley, California.

APPROVED BY:

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Chris Perri, Chair

12/14/2017

Date

ATTEST:

DocuSigned by:

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Angela Franklin, Board Secretary

12/14/2017

Date